

# What's new in TT PAPA version 6.80

This document introduces some of the latest features in the TT Payroll and Personnel system.

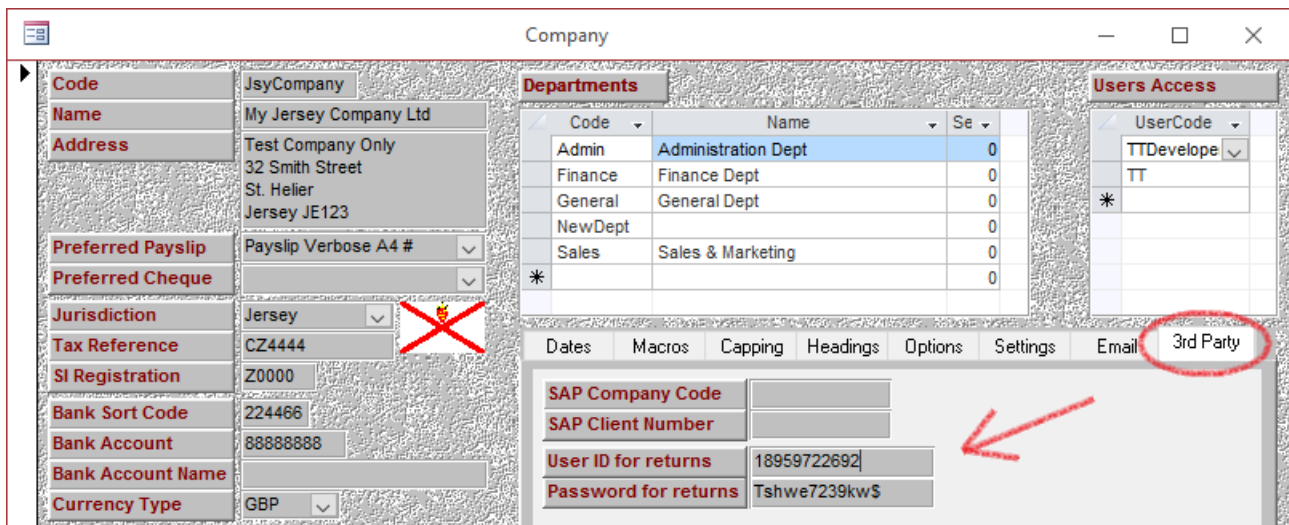
December 2016



## New Jersey Returns

From January 2016 Jersey users will no longer need the Jersey ITS DLL software (installed on your PC) to submit the tax, social security, manpower or benefit in kind returns. This is good news because you no longer need to bother with the Jersey ITS DLL software when setting up TT Payroll on a new PC.

When you have upgraded to TT Payroll version 6.80 (or later) you will need to enter your Jersey Tax user credentials on the 3<sup>rd</sup> Party tab of the Company form as follows:



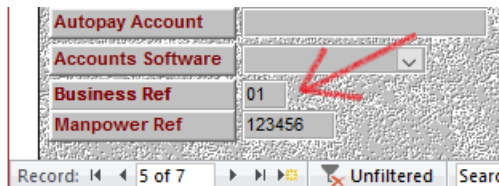
These user credentials would have been obtained when you registered on the Jersey Employer Returns website.

According to Bill Hallam of Jersey Tax:

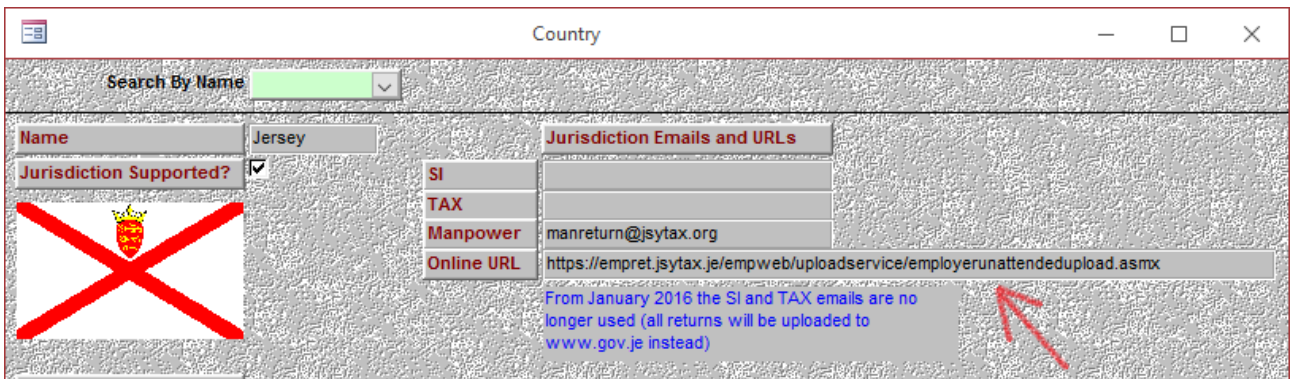
“ If the employer is not sure whether they have an account or need to check the user ID they can call the ITS team on 01534 440300. If they do not already have a registration for the website they would need to manually register by going to <https://empret.jsytax.ie/empweb> and following the links to register. It would then take up to 10 working days to get the activation pin (via the post) to be able to activate their employer return service on their account. ”



Please also check that your Business Reference (supplied by the Tax Office) is correct at the bottom left of the Company form – it is usually just 01 but some users may have an incorrect figure of 400.



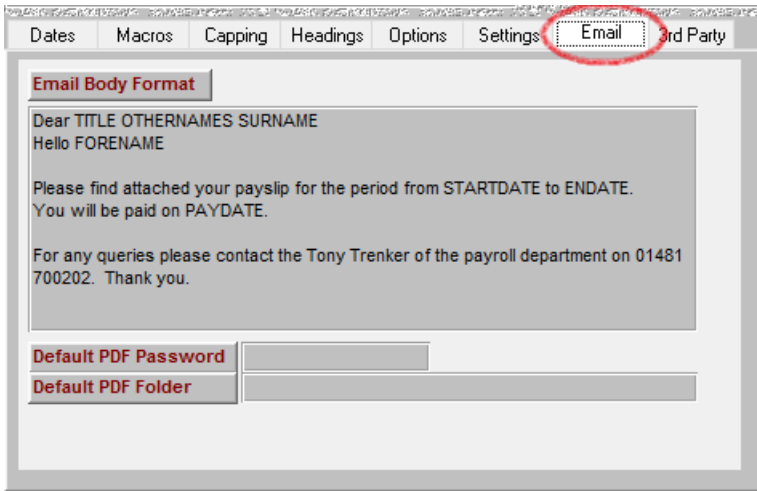
The upgrade will automatically set the Jersey ITS website address (known as the URL) on the Jurisdiction screen as shown below:



If you experience any problems with the new Jersey returns, please let us know and we will ensure that your returns are submitted on time.

## Emailing Payslips

The text in the email itself can now be longer and extra fields have been added. To amend the email text use the Email tab on the Company form:



The screenshot shows a software window with a menu bar containing 'Dates', 'Macros', 'Capping', 'Headings', 'Options', 'Settings', 'Email', and 'Third Party'. The 'Email' tab is selected and highlighted with a red circle. Below the menu bar is a section titled 'Email Body Format' containing a text area with the following content:

Dear TITLE OTHERNAMES SURNAME  
Hello FORENAME

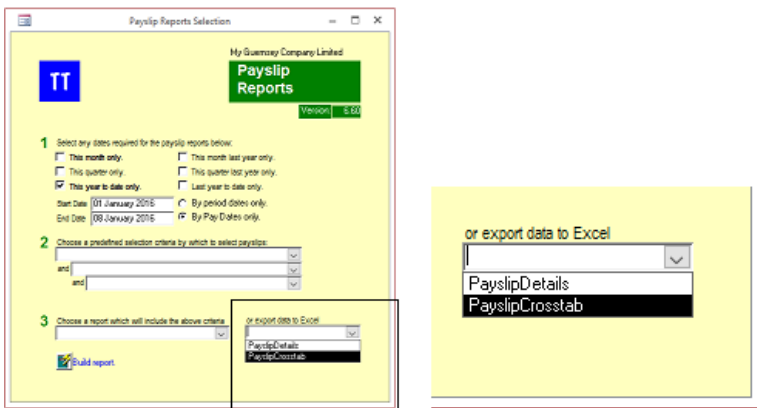
Please find attached your payslip for the period from STARTDATE to ENDDATE.  
You will be paid on PAYDATE.

For any queries please contact the Tony Trenker of the payroll department on 01481 700202. Thank you.

Below the text area are two input fields: 'Default PDF Password' and 'Default PDF Folder'.

## Better Excel Integration

Some payslip reports did not export to Excel properly so a new option helps to maintain the correct format. See the extra option in step 3 of the image below...



The screenshot shows a dialog box titled 'Payslip Reports Selection' for 'My Guernsey Company Limited'. It has a 'Payslip Reports' header and a 'Transaction' field set to '2015'. The dialog is divided into three steps:

- 1 Select any dates required for the payslip reports below:** Includes checkboxes for 'This month only', 'This month last year only', 'This quarter only', 'This quarter last year only', 'This year to date only', and 'Last year to date only'. It also has fields for 'Start Date' (01 January 2015) and 'End Date' (08 January 2015), and radio buttons for 'By period dates only' and 'By Pay Dates only'.
- 2 Choose a predefined selection criteria by which to select payrolls:** Includes two dropdown menus for 'and' and 'and'.
- 3 Choose a report which will include the above criteria:** Includes a dropdown menu for 'or export data to Excel' with options 'PayslipDetails' and 'PayslipCrosstab'. A red box highlights this dropdown menu.

A separate inset shows the 'or export data to Excel' dropdown menu with 'PayslipDetails' and 'PayslipCrosstab' options.

## Third Party Integration

TT Payroll can now talk to the following systems:

- Fusion Care Management Software – import of all hours from different shifts and departments.
- Standard Bank – export of payment instructions in SAP format

For further help or guidance please contact us at [help@ttsoftware.gg](mailto:help@ttsoftware.gg) or call our Help Desk on 01481 700202.